

Student Center Foyer Request Form

*Up to two (2) days per week per event may be reserved for the Student Center Foyer.
Student Center Foyer reservations are limited to (1) table and (2) chairs per organization*

Sponsoring Organization _____

Event _____ Date _____

Event Start Time _____ Event End Time _____

Description of Event:

FundRaiser Yes No

**If yes, must turn fundraiser form
in at same time to reserve space**

Authorized Signature _____ Date _____

Name (Please Print) _____ Phone _____

SAO approved (initial/date) _____

White Copy - SAO

Yellow Copy - Organization

updated 6/05

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